Adding Modules

March, 2018

Modules:
Instructors can use Modules to organize the course content based on topics, units, chapters, or weeks. You can add items to the Modules and create a flow for students to follow. You also can move the items up and down to change the order of your items. The Modules would definitely benefit instructors to manage the course materials easily.

Instructors may add Assignments, Quiz, Files, Content Page, Discussions, Text Header, External URL, WebEx streaming video, and External Tool to each Module.

• Step 1: Choose Modules on the second left bar.

• Step 2: Click the “+Module” button on the top right corner.

• Step 3: Name the Module, ex: Module 1, Module,….

• Step 4: Choose to lock the module to a certain date or not

• Step 5: It is also possible to add a prerequisite for the Module, ex: finish first Module to be qualified for the second one
• Step 6: Click on “Add Module”

• Step 7: click on the ☑️ sign to publish it so student can have access to it, and the sign will change to a check in a green circle