Choose Notification Preferences

Notification Preferences will allow you to decide how and when you would like to be notified for upcoming events or activities. You may choose to receive a notification immediately, daily, or weekly via your email, text message, Facebook, or Twitter. However, you will need to add the contact method in your personal settings before setting up the Notification Preferences. (See Adding Contact Information)

To choose the way to interact with your preference systems:

- Step 1: Click on Setting in the upper right corner

- Step 2: Select Notification Preferences in the navigation menu

- Step 3.1: Select the method you would like to contact with

- Step 3.2: Click on the notify me right away, send daily summary, send weekly summary, and do not send me any thing to set up how soon you would like to be notified for coming events or activities