Adding a Rubric to an Assignment

• Step 1: Choose Assignments on the second left bar.

• Step 2: Choose the assignment you want to add on the rubric.

• Step 3: Below the due date, click on the “+ Rubric” button.
• Step 4: Give a name for the rubric.

• Step 5: Edit the Criteria by clicking the pencil mark on the top right corner.
  • Step 5.1: Give description to the Criteria.

• Step 6: Edit the Ratings by clicking the pencil mark on the top right corner.
  • Step 6.1: Give description to the rating.
• Step 7: Indicates how many points this Criteria cost.

• Step 8: Add a new Criterion by clicking the “+ Criterion” button if there’s any.

• Step 9: Select options that applied.

• Step 10: Click on “Create Publish”.

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**Some Rubric**

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Ratings</th>
<th>Pts</th>
</tr>
</thead>
<tbody>
<tr>
<td>Problem 1</td>
<td>82 to &gt;0 pts Full Marks</td>
<td>82 pts</td>
</tr>
<tr>
<td>Problem 3</td>
<td>6 to &gt;0 pts Full Marks</td>
<td>6 pts</td>
</tr>
<tr>
<td>Problem 5</td>
<td>6 to &gt;0 pts Full Marks</td>
<td>6 pts</td>
</tr>
<tr>
<td>Problem 7</td>
<td>6 to &gt;0 pts Full Marks</td>
<td>6 pts</td>
</tr>
</tbody>
</table>

Total Points: 100